

Council



Listening Learning Leading

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Summons to attend a meeting of Council

to be held on

THURSDAY 18 FEBRUARY 2016 AT 6.00 PM

at

**THE FOUNTAIN CONFERENCE CENTRE, HOWBERY PARK,
CROWMARSH GIFFORD**

Alternative formats of this publication are available on request. These include large print, Braille, audio cassette or CD, and email. For this or any other special requirements (such as access facilities) please contact the officer named on this agenda. Please give as much notice as possible before the meeting

A handwritten signature in black ink, appearing to read 'M Reed'.

MARGARET REED
Head of Legal and Democratic Services

Note: Please remember to sign the attendance register.

Agenda

Map

A map showing the location of Howbery Park is attached, as is a plan showing the location of the Fountain Conference Centre on the Howbery Park site.

1 Apologies

2 Declaration of disclosable pecuniary interest

To receive any declarations of disclosable pecuniary interests in respect of items on the agenda for this meeting.

3 Minutes of the previous meeting (Pages 9 - 13)

To adopt and sign as a correct record the minutes of the Council meeting held on 17 December 2015 (attached).

4 Chairman's announcements

To receive any announcements from the chairman.

5 Questions from the public and public participation

6 Questions under Council procedure rule 33

None.

7 Motions under Council procedure rule 41

None.

8 Corporate services procurement

At its meeting on 28 January 2016, Cabinet considered the strategic director's report on the procurement of corporate services. The corporate services project had commenced in April 2014, attracting three new district council partners (Hart, Havant Borough, and Mendip) in addition to the council's existing partner, Vale of White Horse District Council.

The Joint Scrutiny Committee had met on 28 January 2016 and supported the recommendations contained in the report.

Both South Oxfordshire's and the Vale of White Horse's Cabinets met together informally to discuss the officer's report.

Cabinet agreed with the recommendations set out in the report subject to an amendment to consult the chairman of the scrutiny committee on finalising the terms of reference of the joint scrutiny committee and also consultation with the Cabinet member on the terms of reference of the joint committee.

The report of the strategic director, which Cabinet considered on 21 January 2016, was circulated to all councillors. Please bring this report to the meeting. A hard copy is available on request.

RECOMMENDATION: to

1. agree to establish a corporate services joint scrutiny committee in accordance with the draft terms of reference outlined in appendix 4 to the strategic director's report;
2. authorise the chief executive, in consultation with the chairman of the Scrutiny Committee, to finalise the terms of reference of the committee;
3. authorise the head of legal and democratic services to appoint members and substitutes to the committee in accordance with the wishes of the relevant group leader(s) and make consequential changes to the constitution.

9 Community infrastructure levy

Cabinet, at its meeting on 4 February 2016, considered a report on the modified South Oxfordshire Community Infrastructure Levy (CIL) Charging Schedule.

The report of the head of planning, which Cabinet considered on 4 February 2016, was circulated to all councillors. Please bring this report to the meeting. A hard copy is available on request.

RECOMMENDATION: to

1. adopt the modified South Oxfordshire Community Infrastructure Levy Charging Schedule with an effective implementation date of 1 April 2016;
2. not introduce a policy for Discretionary Relief in Exceptional Circumstances
3. approve the following Community Infrastructure Levy associated documents;
 - Community Infrastructure Levy Regulation 123 Infrastructure List
 - Community Infrastructure Levy Instalment Policy

10 Treasury management mid-year monitoring 2015/16

Cabinet, at its meeting on 4 February 2016, considered a monitoring report on the treasury management activities for the first six months of 2015/16 and an update on the current economic conditions with a view to the remainder of the year.

The Joint Audit and Governance Committee had considered the report at its meeting on 25 January 2016 and had not recommended any adjustments to the strategy as a result of the first six months' activities. Likewise, Cabinet concluded that the treasury management activities had operated within the agreed parameters set out in the approved treasury management strategy.

The report of the head of finance, which Cabinet considered on 4 February 2016, was circulated to all councillors. Please bring this report to the meeting.

A hard copy is available on request.

RECOMMENDATION: to approve the treasury management mid-year monitoring report 2015/16.

11 Treasury management strategy 2016/17 to 2018/19

Cabinet, at its meeting on 4 February 2016, considered a report on the council's treasury management strategy (TMS) for 2016/17 to 2018/19 and set out the expected treasury operations for this period.

The Joint Audit and Governance Committee considered the report at its meeting on 25 January 2016 and had not recommended any adjustments to the strategy. Cabinet agreed to recommend Council approve the strategy as attached to the report.

The report of the head of finance, which Cabinet considered on 4 February 2016, was circulated to all councillors. Please bring this report to the meeting. A hard copy is available on request.

RECOMMENDATION: to approve

1. the treasury management strategy 2016/17 set out in appendix A to the head of finance's report to Cabinet on 4 February 2016;
2. the prudential indicators and limits for 2016/17 to 2018/19 as set out in table 2, appendix A to the head of finance's report; and
3. the annual investment strategy 2016/17 set out in appendix A (paragraphs 23 to 58) and the lending criteria detailed in table 5 to the head of finance's report.

12 Medium term financial strategy 2016/17-2020/21

Cabinet, at its meeting on 4 February 2016, considered a report on the medium term financial strategy for 2016/17 to 2020/21.

The report of the head of finance, which Cabinet considered on 4 February 2016, was circulated to all councillors. Please bring this report to the meeting. A hard copy is available on request.

RECOMMENDATION: to approve the Medium Term Financial Strategy for 2016/17 to 2020/21 as attached to the head of finance's report to the Cabinet meeting of 4 February 2016.

13 Revenue Budget 2016/17 and Capital Programme to 2020/21

Cabinet, at its meeting on 4 February 2016, considered a report on the council's revenue budget to 2016/17 and capital programme to 2020/21.

Cabinet resolved to agree that the Cabinet member for finance, in conjunction with the head of finance, may make minor adjustments to the report and prudential indicators should they prove necessary prior to submission to Council. Any

adjustments will be reported to Council.

The report of the head of finance, which Cabinet considered on 4 February 2016, was circulated to all councillors. Please bring this report to the meeting. A hard copy is available on request.

The Scrutiny Committee will consider this report at its meeting on 9 February 2016. Any views or recommendations will be reported to Council.

RECOMMENDATION: to

1. set the revenue budget for 2016/17 as set out in appendix A.1 to the head of finance's report to Cabinet on 4 February 2016;
2. agree that the capital schemes listed in paragraph 39 of the head of finance's report remain in the capital programme
3. approve the capital programme for 2016/17 to 2020/21 as set out in appendix D.1, together with the capital growth bids set out in appendix D.2 to the head of finance's report;
4. set the council's prudential limits as listed in appendix E to the head of finance's report;
5. approve the medium term financial plan to 2020/21 as set out in appendix F to the head of finance's report;
6. allocate £1,000,000 to fund the Communities Capital Grant Scheme; and
7. authorise the head of finance, in consultation with the Cabinet member for finance, to issue an efficiency statement to government in order to secure a four year settlement, if this is considered to be beneficial to the council.

14 Council tax 2016/17

To consider the report of the head of finance on the setting of the council tax for the 2016/17 financial year (report to follow).

15 Pay policy statement 2016/17 (Pages 14 - 17)

To consider the report of the Head of HR, IT and technical services on the adoption of a pay policy statement to meet the requirements of the Localism Act (**report attached**).

16 Oxford Flood Alleviation Scheme - discharge of planning functions (Pages 18 - 20)

To consider the report of the head of planning on the proposed Oxford Flood Alleviation Scheme (OFAS) and seek approval for the delegation to Oxfordshire County Council of any planning responsibilities that would otherwise be exercised by South Oxfordshire District Council in relation to the OFAS (**report attached**).

17 Joint Staff Committee (Page 21)

At its meeting in July 2008 Council established a Joint Staff Committee with Vale of

White Horse District Council to manage the appointments process for the employment of officers to the senior management team and make recommendations on appointments to Council. The Committee comprises three members from each Council.

In light of the forthcoming retirement of David Buckle, Chief Executive, Council is invited to agree revised terms of reference for the Committee to progress the recruitment of a chief executive and appoint councillors to sit on the Committee (to be the Leader of the council and two Conservative members in accordance with the political balance of the council).

Revised terms of reference for the Committee are **attached**.

18 Leader of the council report

To receive any updates from the Leader of the council.

MARGARET REED

Head of Legal and Democratic Services